



GCPA Board Retreat
June 9, 2008
Augusta State University

Attendance: Eddie Howard (President), Nia Haydel (President-Elect), Ron Lunk (Secretary), Jami Hall (4-Year Sector Rep), Lauren Willard (Tech College Sector Rep), Raphael Moffett (Private School Rep)
Later arrivals: Brooklynn Parrott (Treasurer), Kathy Alday (New Leader Development Chair), Nicole Phillips (Past President)

Call to Order: 11:24 am

Welcome & Introductions

Andy Wilson called in at 11:31 AM , Alicia Caudil-Colburn entered the conversation at 11:32 AM. The board introduced themselves to Andy & Alicia.

Eddie reviewed the agenda, moving the Student Affairs Institute Presentation forward in the agenda.

Mike Fulford called in at 11:35 AM.

Student Affairs Institute Conference Call: Andy & Alicia began presenting the Student Affairs Institute including the idea, structure, timeline, budget, etc. They are looking for credence, clout, and professional basis for legitimizing the institute. Work to make cohort diverse by institution, background, individuals, and functional area. There would be no prerequisites for degree status. The desire is to keep the cost down. Cohort members must be GCPA members. Andy reviewed the projected budget and expenses... participant cost roughly \$300 per person with consideration of mileage, meals, etc. reimbursements. The options are \$450 with conference, \$350 with pre-conference, \$300 flat without either. Andy & Alicia don't want to factor in the conference fee; however, will encourage their attendance. Discussion ensued.

Approval of Minutes: Ron presented the minutes from the Board Meeting at Jekyll Island. Nia made motion to accept minutes as submitted, as corrected. Jami seconded the motion.

Vote: 7-0-0

Treasurer Report: Brooklynn passed out Treasurer's Report. She is reconciling the account from January forward. Currently, the checking account has a balance of \$8,574.16. There is still an outstanding income of \$195. The CD currently sits at \$10,221.48. Brooklynn also presented the "Things to Remember" report. Conversation ensued regarding tax exemption, tax IDs, non-profit status, budgeting software, etc.

Conference Update: 40th Annual Conference theme was presented as "There's No Place like Home: Renewing, Unifying, Building You" to be held at the Georgia Center for Continuing Education at UGA on February 25-27, 2009. Mike reviewed the conference team, highlights, hotel room costs, meeting

packages, registration, food, conference rates include membership, sponsors, programming, speakers, etc.

Nia suggested and discussion ensued regarding to standardizing membership dates. The idea would be for membership to expire at conference and at any point that they pay, membership would expire and have to be repaid.

Conference Update: Brooklynn reviewed the 2008 Conference. Eddie moved that Brooklynn's report be accepted as information. Nia seconded the motion.

Vote: 7-0-0

Membership Database: Eddie gave report for David Johnston, Membership Database Chair. Brooklynn indicated that there were an additional 37 members and 2 renewals from the Support Staff Workshop, not reported. These additional members bring the total membership to 150. Ron asked about Emeritus status and investigating the invitations for additional Emeritus membership. Discussion about membership and Sector Reps ensued. Eddie will ask David to produce a list of folks who qualify for Emeritus status and then Eddie will break the list up and distribute to the Sector Reps. An additional email will be sent to the membership to ask for suggestions of Emeritus status. Emeritus status individuals will be asked to fill out a membership form and pay a last \$20 member fee.

Newsletter: Ron discussed the dates for the GACOPERAS to be released in early July, early September, and prior to conference in February. He is waiting for updated information regarding conference and action items of the Board Meeting. Also, Ron discussed announcements for upcoming votes and actions of the General Membership. Adding information about the Emeritus status was also discussed, highlights from Student Support Workshop, job websites, job openings & listings, adding updates on personal information, etc.

Community Service Initiatives: No Report

New Leader Development: Kathy updated everyone on the Support Staff Workshop. Kathy posed the question regarding the charge for presenters if they do not stay for lunch. She thinks that the workshop should be repeated and possibly, in the future, the support staff themselves could take over the program and present the material. Kathy will begin looking at hosting in the Macon area for Spring 2009.

Kathy brought up the fact that there are an abundant number of Graduate Students who do not know about GCPA. Kathy will pursue and reach out to those students. Kathy will follow up with Matthew regarding the Mentor/Mentee Program.

Jami made motion to accept Kathy's report as information. Lauren seconded.

Vote: 7-0-0

Georgia Journal: Eddie spoke with Tom Walter, Georgia Journal Editor, and Tom indicated that he had not received any information to be included in the Journal. Nia suggested that there be a rolling date of submission. Eddie asked if people see value in the Journal and if we should continue pursuing submissions. Nia indicated that submissions should be solicited from UGA & Georgia State students.

Nia finds value in having a published, bound document of research done in throughout the state and should be peer reviewed – on-line version would be acceptable. Eddie will follow-up with Tom.

Government Relations: No report

Multicultural Competencies: No report

Nominations & Elections: Brooklynn passed out the 2008-2009 Officer Nominations & Election material and packet. Only 90 of 108 members had email addresses. Discussion regarding Survey Monkey ensued. Nicole made motion to accept report as information. Jami seconded the motion.

Vote: 8-0-0

ACPA Update: Nicole discussed GCPA/UGA Social. The social went really well and was a good way to connect and socialize. Nicole discussed the issue with equal billing and recognition. Communication was not as clear as Nicole had hoped. Nicole suggested partnering with the Caribbean tertiary for future socials. Kathy voiced her concern regarding the perception of severing the relationship with UGA. Discussion ensued regarding the future of socials. Nicole made a motion that GCPA not host a social at the 2009 ACPA Conference in Metro DC. Jami seconded the motion.

Vote: 8-0-0

Showcase: Nicole said it went well & was fun. Kathy asked if we could bring back the peaches. Nicole strongly agreed to bring back the peaches.

2009 ACPA Convention in Metro DC: Nicole asked if there was a desire for GCPA to submit a program to ACPA. Eddie said that we will submit a program from our conference in Jekyll Island to submit to the ACPA conference in Metro DC. Eddie tasked Nicole to determine the program that should be submitted. Eddie suggested that since we are not paying for the social, we should pay for conference registration for presenters. The program to be submitted will be called a “Peach of a Program”.

Dual Membership: Eddie has not received any additional information from ACPA regarding the dual membership. Nicole said that ACPA requires the Year End Report to be turned in prior to moving forward with dual membership. Nicole indicated that the Year End Report is 75% complete. Eddie is working to find the information and will suggest Bylaw changes at a later date.

Summer Leadership: Eddie asked if Nia was okay and ready to go. She indicated she was. Summer Leadership will be held in Davidson, NC in mid-July.

Action Items:

Conference Chair as Board Member:

- Brooklynn feels that the President should appoint the Conference Chair and she also thinks they should have voting rights.
- Current President would select Conference Chair and President-Elect would select Conference Chair-Elect. The Conference Chair would have a vote, the Conference Chair-Elect would not have vote until they took position of Conference Chair.
- Very clear position descriptions would need to be written.

- The President & President-Elect's nominations would need to be confirmed by the Board with a simple majority vote of the elected board members present.

Revision of the GCPA Exec Board Guide:

- Appointment of someone to review, revise, redo which stays with the Board – Kathy & Jami volunteered to work on these updates.

2nd General Body Meeting at New Professionals:

- Use that time to bring up new items and vote on updated information

Board Minutes on-line/Resources:

- Get with Ed Bonza (webmaster), much already done

Increase Membership Dues:

- A slight increase would accommodate for compensation of PayPal fees.
- Increase would justify the extra things that have been done in the last year.
- Increase by \$5
- Increase by \$10

Payment Collections:

- Standardize collections to go through the Treasurer

Standard Sponsorship Agreement:

- Discussion of sponsors versus exhibitors

On-line Payment options:

- Brooklynn is investigating new and different options other than PayPal

Marketing of Drive-Ins:

- What can we do?

Future conference locations:

- Where are we in 2010 & 2011?
 - Jekyll Island Club Hotel
 - Lake Oconee
 - Chateau Elan
 - Brassleton/Brass Town Bald
 - Lake Lanier
 - Savannah

Membership Recruitment & Retention:

Recommendations of Elections & Nominations:

Budget Review:

Registration for "Peach of a Program":

Other items?

Reconvene tomorrow June 10 at 9 AM

Adjourn

Nicole made motion to adjourn. Nia seconded the motion.

Vote: 8-0-0