



**Georgia College Personnel Association  
2008-09 Full Board Meeting  
Georgia Center for Continuing Education  
Wednesday, February 24, 2009**

**I. Call to Order at 9:09 AM**

**Present:** Eddie Howard (President), Lauren Willard (Technical College Sector Rep), Kathy Alday, Tom Walter, David Johnston, Brooklynn Parrott (Treasurer), Ron Lunk (Secretary), Jami Hall (4-year Sector Rep), Nicole Phillips (Past President), Nia Haydel (President-Elect) at 10:38 AM

**II. Officer Reports**

**A. Review of Last Meeting's Minutes & Approval – Ron Lunk**

- Ron presented the minutes from the December 12, 2008 meeting.
- David questioned membership increase prices. The minutes & the proposal sent out have different amounts (\$30 and \$35, respectfully). The proposal sent out had a typo; the increase for professional staff members is \$10 making the real increase \$30.
- Tom indicated that the doctoral program that the BoR is still a proposal, no concrete details have been formulated.

Motion to accept the minutes as corrected was made by Brooklynn, motion seconded by Jami.

**4-0-0**

**B. Treasury Report & Approval – Brooklynn Parrott**

- Brooklynn reported that there is \$11,460.31 in the checking account
- The last SAFI participant has paid and there is still more money to be deposited.
- Financially, SAFI has been a good decision as we have stayed within each line of the budget for everything.
- Feels like this year we have kept good & thorough records

**C. 2009 Conference Updates – Mike Fulford, Conference Chair**

- Numbers are much better than expected
- Mike is glad that he pared down some of the conference expenses in October, that foresight allowed us to ensure staying in the black, we should not have to dip into the membership fees to cover conference costs.
- There are
  - 52 full professionals registered
  - 18 students registered
  - 24 one day only participants
  - 14 Think Tank participants
  - May have some more register on-site
- We will need to think about how we package conference for the future in order to continue to draw more and new folks.
- Schedule Review
  - Board to have lunch with SAFI at Noon
  - Campus Compact will be meeting this afternoon

- SAFI is meeting today
- Newcomers session is from 5:30 – 6 PM
- This is **THE** conference for the 1<sup>st</sup> year Masters students from UGA
- Registration is 8 – 9 AM tomorrow
- On-site registration folks should be sent to Mike or Theodora
- The best thing we have done is to pay the \$200 for the Conference Center to take care of Registration, Nametags, etc
- Past President's/SSAO Breakfast in morning
- 2 programs canceled, filled in with Mike & Kijua/Nia presentations
- Think Tank is in Master's Hall
- Greg Robert's Session will also be in Master's Hall
- Dan Morrison picking up Stan Carpenter from the airport
- Hospitality Suite in 501
- Roundtable for Think Tank will be in Room K/L
- Awards program set & programs made – during the General Meeting & Lunch
- Tonight there will be 80 – 90 people for the Gala, tomorrow will be 115-120
- Poster session will be in Kellogg Concourse – reviewed & judged
- Panel of Past Presidents will consist of
  - Ted Miller
  - Joe Moon
  - Stephanie Ray
  - Nicole Phillips
  - Moderated by Kathy Alday
- Eddie officially thanked Mike, Mike made the official announcement that he is out of the Conference Chairing business
- Mike asked Tom to report back to the new board regarding the Think Tank feedback for repeating

#### **D. Sector Reps**

Discussion was not sent out to the body

### **III. Ex-Officio Board Reports**

#### **A. Future Conference Site/Conference Chair Selection – Nia Haydel**

- Alicia Caudill Colburn has been asked to Chair Conference
  - Dr. Walter did not say “No” when Alicia asked
  - Alicia wants to meet with Nia & Mike and discuss commitment and SAFI participation
- Mike suggested Atlanta for conference sites
  - Conference costs could include parking & meals with no hotel costs
  - Look at alternative conference schedule for traffic purposes
- Nicole is concerned that those in area may only be one day conference
- Eddie suggested moving the conference back to institutions
- Membership is largely in North Georgia -- so Atlanta may be in good location
- Atlanta may not be a bad choice and if we have one full day and a meaty half day
- Emory & Georgia Tech would both be good options for their conference facilities

- Eddie spoke with Mack and GACRAO will be holding their mid-year workshop on March 17<sup>th</sup> in Macon
- This workshop is similar to our Support Staff Workshop

**B. Student Affairs Foundations Institute**

No Update

**C. Membership Database – David Johnston**

- Great increase in numbers – total number (with initial conference numbers) membership is at 226 with 30 students, nearing the 2<sup>nd</sup> highest conference in recent years.
- Eddie discussed that there are a number of people who did not have accurate contact information and there is some concern over people not being connected.
- Google Group Listserv is not a complete list of members and doesn't reach everyone.
- Brooklynn discussed email database software
- Priority should be made to those who join to get them connected
- Brooklynn suggested printing out database and as people check-in to the conference that their information could be verified
- Jami brought up the fact that Google group had non-current members who were able to vote and receive information
- Eddie suggests that someone should work with David to help with bridging the gaps.
- Discussion encompassed using the Sector Reps as well as revisiting the University liaisons
- Membership Chair currently serves as New Membership Chair, the person is the same. David is the Membership Database Chair, not Membership Chair
- Jami says that she hasn't been receiving the information from David
- Nicole read what the Exec Board Guide says about the appointed position of Membership Chair
- Tom discussed the listserv as better option than the Google Group
- Mike still has access to the listserv which is housed at UGA
- Mike suggests a mass email distribution as opposed to the listserv. Listserv is for discussion not for general information or advertising
- The recommendation was to disable the Google Group and ditch the listserv while encouraging Nia to appoint a Membership Chair who would use email blasts as way to reach the membership.

Brooklynn moved to accept the report as information, motion was seconded by Lauren.

**5-0-0**

**D. Elections committee—Nicole Phillips**

- Had about 59 people vote
- It happened on time, which was a nice thing
  - Dan Morrison, President-elect
  - John Spranza, Treasurer
  - Angela Avery-Jones, Secretary
- Nicole encourages that people who run for positions and are not elected, that they get connected into a chair position

**E. Awards Committee – Jami Hall**

- Numerous nominations for each award
- Jami, Lauren, & Alicia were committee
- Difficult decisions for each award
- Plaques will be presented and information has been sent to ACPA for recognition, Jami will pick up awards

**F. By-Laws (off Agenda) – Eddie Howard**

- Adding Conference Chair & Conference Chair Elect as officers of the Association
- Membership Payment Cycle
- Increase in Membership Dues
- GCPA/ACPA Dual Membership

**G. New Leader Development -- Kathy Alday**

- Has nothing Concrete to reiterate
- Wants to encourage the 20/20 conference
- Augusta State University has agreed to host is needed
- 20/20 was a program for future professionals – students only
- NASPA is cultivating students through the NUF Program
- ACPA has Next Generation Conference

**H. Assessment & Planning – Matthew Robison**

No Report

**I. Multicultural Competencies -- Kijua Sanders – McMurtry**

No Report

**J. GCPA Website – Kathy Alday**

No update

**K. Community Service Initiatives – Kendall Stiles**

No Report

**L. Georgia Journal – Tom Walter**

- Wanted to have Journal ready to be showcased here at conference, but not quite there
- Should be together in a month or so ready to go online

**M. GACOPERAS Newsletter – Ron Lunk**

- Next edition will be focused on 40<sup>th</sup> Anniversary & Annual Conference
- Asked Eddie to write letter
- Asked Kathy to write brief paragraph about history of 40<sup>th</sup>
- Asked Nicole for newly elected Board bios
- Asked Jami for award winners information

**IV. Old Business**

**A. Support Staff Workshop – Kathy Alday**

- May 19<sup>th</sup> at Kennesaw State University

- Registration fee will be \$50
- Kathy has Save the Dates for tomorrow's business meeting
- Discussion about By-law changes regarding membership fees
- Tom suggests letter written to those whose membership lapse for those not already paid
- Depending on what happens with membership fee, Kathy will send updated information on the workshop

**B. GCPA/GACRAO Partnership – Eddie Howard**

- Small group still going to meet to discuss

**C. State of the Year Petition – Eddie Howard**

- Eddie & Mike will work on this petition for the recognition

**V. New Business**

Agenda for General Body Business Meeting

**VI. Adjourned at 11:55 AM**

Respectfully submitted,

Ron Lunk  
2008-09 Secretary